

Grand River Expedition 2010

Volunteer Responsibilities

The GRE Steering Committee will be responsible for:

- Overall planning and coordination
- General communications, including website
 - Advance registration of participants
- Watershed wide promotions – brochure, press relations, face-to-face meetings, etc.
- Support of and coordination with regional coordinators and local hosts
 - Confirmation of campsites
- Surveys and evaluations
- Watershed wide recognition program
- Documentation of efforts and final report
- Fund raising for above responsibilities

Regional Coordinators will be responsible for:

- Promotions for their portion – press kit, press relations, face-to-face meetings, etc.
- Logistical planning with campsite hosts
- Support of and coordination with local hosts
- Promotion and coordination of displays, presentations and related ground activities
- Documentation of efforts
- Final report on their portion of river
- Regional recognition program
- Serve as fiduciary agent for their portion of the Expedition
- Fundraising and donations for above responsibilities

Local hosts will be responsible for the following:

- On-site daily registration
- Short orientation program
 - Daily float map and guide
 - Trip amenities and concerns
 - Human and natural history orientation
 - Safety reminders
- River float trip logistics:
 - Safe and convenient put-ins and take-outs
 - Sufficient parking
 - Mid-point rest/bathroom stop
 - Public restroom facilities
 - Approval of landowners/managers
 - Waiver of permits or access fees
 - Safe and minimal portages
 - Coordinate with County Road Commission, City Street departments and law enforcement agencies
 - Just before your event, inspect the river for obstructions and other concerns - remove
 - Conduct a safe and enjoyable float:
 - Daily leader and sweeper
 - On-river communications and safety
 - first aid kits
 - cell phones or walkie-talkies
- Identifying, inviting and hosting key decision

makers

- Responses and commitments
- Provide knowledgeable paddle partner
- Key talking points
- Providing watercraft for critical participants
- Provide meals for invited decision makers, key volunteers and paddlers (as possible)
- Water and fruit for all participants
- Coolers and ice
- Ground support:
 - Vehicles and drivers to return canoeists to put in point
 - Assist canoeists as needed
 - Landings and put-ins
 - Portages
 - Evacuate if necessary
 - Throw bags and first aid kits
 - Help with displays and "interpretation"
 - Transport and set up water, fruit and meals - need coolers and ice
 - Access site clean-up
- Local press and media relations
- Local recognition program
- Donations to cover items above

Updated 7/24/2009 10:45:00 AM /DC